



HERNE JUNIOR SCHOOL

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Love Lane, Petersfield, GU31 4BP

3rd July 2019

Dear Parents/Carers of New Year 3 Children,

Procedure for drop off and collection for Y3

May I take this opportunity to welcome you to Herne Junior School and I hope your child/children have a fantastic start to the year and that transition is as smooth as possible. The following will help to clarify where you need to be at the beginning and end of the school day.

First Day (Thursday 5th September 2019)

- New Year 3 arrive into the school hall and meet in their new classes assigned to each corner of the hall.
- I, along with the Year 3 staff will meet and greet the children from 8.30am (for a 8:40am start).
- At the end of the day Year 3 will be taken by their teachers to the middle playground to be met and collected by their parents/carers.

Consequent Days (Friday 6th September - Friday 27th September)

- Adults will be out on the playground (wearing hi-viz jackets) from 8.30am. Children will not be supervised before then.
- In the mornings Year 3 children to go onto the playground and wait for the first whistle to blow - parents are welcome to wait and see that their children are safe and sound.
- The first whistle is blown at 8.40am and is the signal for year 3 children to go to class.
- There is a final whistle blown at 8.45am which sounds like the 'full time' whistle in a football match, this is the signal for Years 4, 5 and 6 to go into their classes.
- At the end of the day Year 3 will be taken by their teachers to the middle playground to be met and collected by their parents/carers.

From Monday 30th September 2019

- Drop off in the mornings will stay the same as previously. But: From Monday 30th September, Year 3 will be dismissed from their classrooms to walk to the middle playground in order to be met and collected by their parents/carers, a reminder of this change will be sent out nearer to time.

After the First Half-Term (Tuesday 5th November 2019 onwards - NB Mon 4th Nov is an INSET day)

- Year 3 go onto the playground in the mornings and wait for the whistle to blow as before. Parents are welcome to wait and see that their children are safe and sound *but could you now remain on the larger basketball/netball playground so that we can maintain safety for all other pupils.*
- Signs to remind parents of our safety measures for safeguarding children will be displayed on the fencing as you approach the middle (Chill Zone) playground and they apply first thing in the morning and during the school day.
- You may come onto the other playgrounds at the end of the school day.

I hope this clarifies the first few days and weeks, but if you have any questions, please do not hesitate to contact us. Remember information can be accessed through our website by clicking on the 'Parents' tab and clicking on 'New Pupils Starting' tab. Twitter will also be updated throughout the Summer holidays.

Yours sincerely

Tony Markham
Head Teacher